

Privacy Policy

General

This policy covers all the services that are offered by Mushroom Office. Mushroom Office established at Litsersstraat 74, 5275 BX Den Dungen, is responsible for the processing of personal data as shown in this privacy statement. Mushroom Office takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you feel that your data is not properly secured or there are indications of abuse, please contact Mushroom Office by e-mail (info@mushroomoffice.com).

Third Parties

Mushroom Office will handle your personal details with care and will only pass them on to third parties if this is necessary or if Mushroom Office is obliged to do so on the grounds of the law. Mushroom Office is not responsible or liable for the way in which third parties handle your personal data.

Processing of personal data

Mushroom Office only processes your personal data in order to come into contact with you, to make the agreement and to offer, deliver and invoice our services.

Storage period

Mushroom Office will not keep your personal data longer than strictly necessary for the purposes for which it is processed, unless this is necessary to comply with the legal obligations.

Automated decision-making

Mushroom Office does not take decisions based on automated processing on matters that can have (significant) consequences for persons. These are decisions that are taken by computer programs or systems, without intervention of a person (for example an employee of Mushroom Office).

Cookies Google Analytics

The website of Mushroom Office uses Google Analytics. This is a service of Google Inc. Google Analytics is a web analysis service that uses cookies to analyse how our website is being used. These cookies are used to save visitor information (for example the duration of time you visit our website). You can find more information about their privacy policy on the website of Google Analytics.

Newsletter

Mushroom Office only sends newsletters to subscribed readers to inform them of the latest news and developments in the market. It is always possible to unsubscribe to our newsletter, an unsubscribe link is included

Social media

Via our website you can visit our social media channels. These parties can place cookies on your website if you visit the channel via our website. Mushroom Office has no control of influence on this. More information on their privacy policy can be found their websites.

Hyperlinks

Mushroom Office informs you that this website contains links to other websites (hyperlinks). This Privacy Statement does not apply to the linked websites.

Amendments

Mushroom Office reserves the right to change the Privacy Statement at any time. These changes will be announced via the website of Mushroom Office. The latest version can be found on our website. Mushroom Office regularly advises you on the web page to see if changes have been made.

View, modify or delete data

You have the right to view, correct or delete your personal data. In addition, you have the right to withdraw your consent to data processing or to object to the processing of your personal data by Mushroom Office and you have the right to data portability. This means that you can submit a request to send the personal data that we have available to you in a computer file to you or another organization mentioned by you. You can send a request for inspection, correction, deletion, data transfer of your personal data or request for cancellation of your consent or objection to the processing of your personal data to info@mushroomoffice.com

In order to ensure that the request for access has been made by you, Mushroom Office asks you to send a copy of your proof of identity with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number (BSN) black in this copy. This is to protect your privacy. Mushroom Office will respond to your request within a reasonable time, but no later than four weeks. Mushroom Office also wishes to point out that you have the opportunity to file a complaint with GDPR, for more information check their website.

Contact details

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